

**LONDON BOROUGH OF ENFIELD  
FORWARD PLAN OF KEY DECISION LIST NO. 106  
FOR THE PERIOD 1 DECEMBER 2010 TO MARCH 2011**



Please note key decisions nos. **3181 to 3197** – those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (\*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address [Stephen.Addison@enfield.gov.uk](mailto:Stephen.Addison@enfield.gov.uk).

**Explanatory Notes**

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

**The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at [www.enfield.gov.uk](http://www.enfield.gov.uk)**

***Copies of agendas, minutes and reports are available on request in Braille, large print, audio tape or in other languages, please email [democracy@enfield.gov.uk](mailto:democracy@enfield.gov.uk) for further information.***

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
*KD 2583 To agree those issues necessary following the ALMO go live on the 1st April 2008.	Cabinet Member for Housing & Area Improvements	Not before 1st Dec 2010	Part 1	All Wards	Enfield Homes Shadow Board - Negotiations	Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.
*KD 2650 Cabinet will be asked to approve the disposal and letting of Council owned Sites	Director of Finance & Corporate Resources	Not before 1st Dec 2010	Part 1	All Wards		Interim Head of Head of Property Services Tel: 020 8379 1612 brian.smart@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2968 Approval to accept two tenders in respect of contracts covering alterations to comply with DDA requirements and general refurbishment of a second phase of Halls. The schemes to be referred to as Borough Wide Halls – Phase 2 &amp; 3.</p>	<p>Cabinet Member for Housing &amp; Area Improvements</p>	<p>Not before 1st Dec 2010</p>	<p>Part 1 &amp; 2 Para 3</p>	<p>Bush Hill Park; Enfield Lock; Jubilee; Haselbury; Chase; Lower Edmonton; Upper Edmonton; Turkey Street;</p>	<p>Tenant, FECA, Education, Social Services - Scheme has been consulted and approved by the stakeholder groups. Estate wide consultation undertaken via resident's representatives in line with the 'Framework for Residents Participation in Major Works Projects – May 08 - To completion of works and defects liability period Leaseholders - N/A - To completion of works and defects liability period Estate Officers - Advised of proposed works - – May 08 - To completion of works and defects liability period</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files  P E Madigan Associates</p>

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KD 2708 Approval to accept a tender that represent best value to the Council for Housing External Redecoration and Associated Repairs 2008-2010 Program Phase I	Cabinet Member for Housing & Area Improvements	Not before 1st Dec 2010	Part 1	All Wards	Tenants on estate - Pretender meetings with FECA Post tender individual tenant and collective estate meetings, letters and satisfaction questionnaires - Sept 2008 - Oct 2009	Technical Services Co-Ordinator Tel: 020 8379 8222 chris.martin@enfield.gov.uk	Project Management Files
*KD 2852 To approve the demolition of Claverings multi storey car park and to extend the existing floor slab to provide parking at ground floor level. This will provide approximately 60 parking spaces. <b>To provide additional permanent car parking within the ground floor area of the disused industrial unit known as 1 Triangle Works to provide 60 car parking spaces.</b>	Director of Place Shaping & Enterprise	Not before 1st Dec 2010	Part 1	All Wards		Principal Asset Management Surveyor Tel: 020 8379 3130 justin.caslake@enfield.gov.uk	None.

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*KD 2867 Allocation of Performance Reward Grant (PRG) received to the area through the successful delivery of the Local Area Agreement (LAA) 2006-2009.	Leader	Not before 1st Dec 2010	Part 1	All Wards		Assistant Director Corporate Improvement Tel: 020 8379 3186 simon.tendeter@enfield.gov.uk	None.
*KD 2900 Allocation of funding to support the prevention of homelessness.	Cabinet Member for Housing & Area Improvements, Director of Health & Adult Social Care	Not before 1st Dec 2010	Part 1	All Wards	CHS Management Team - Written comments invited - 01/04/09 to 01/07/09	Acting Director of Place Shaping and Enterprise Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Homelessness Strategy 2008 - 20013  Housing Strategy 2005-2010

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*KD 2906 Approval to the proposed programme for improvements to school kitchens & dining facilities.	Co - Director of Education, Children's Services & Leisure, Cabinet Member for Education & Children's Services	Not before 1st Dec 2010	Part 1	All Wards	Diocesan Authorities for Schools – Meetings of Voluntary Aided Schools Group - 2008 Chair of Schools Forum – Email - December 2008 to February 2009	Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	LA Capital bid to Dept for Children Schools & Families Feb 2009  Letter from Dept for Children Schools & Families 2 June 2009

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<p>KD 2930 Agreements in relation to CCTV schemes. To approve (a) the drawing down of £463k total capital funding for 4 ward CCTV schemes approved within the capital programme: Winchmore Hill, Edmonton Green, Lower Edmonton &amp; Southbury for 2009-10; (b) the appointment of the successful CCTV consultant to tender out the CCTV works using the LBE OGC approved list process; (c) the appointment of LBE Highways to proceed with the civil engineering elements of the work while the remainder is tendered out; and (d) Datavilla to provide the radio transmission elements of LBE work as a specialist supplier under Catalist OGC procurement route.</p>	<p>Cabinet Member for Housing &amp; Area Improvements</p>	<p>Not before 1st Dec 2010</p>	<p>Part 1</p>	<p>All Wards</p>	<p>The project is part two of a three year CCTV expansion programme that has already received full council approval for funding.</p>	<p>Enfield Public Safety Centre Manager Tel: 020 8379 8888  alan.je.gardner@enfield.gov.uk  Tel 020 8379 8888  alan.je.gardner@enfield.gov.uk</p>	<p>Delegated Authority report concerning release of capital programme funding and approval to proceed with the CCTV installation and tender process</p>

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<p>KD 2996 Approval to accept a tender in respect of one contract to deliver decent homes within a project to be known as the South Street Area Decent Homes Project as part of Enfield Homes Capital Programme previously approved by Cabinet on 16/9/09.</p> <p>Dwellings to be considered for inclusion within this project being located in the following parts of the Ponders End area:</p> <ul style="list-style-type: none"> <li>• Napier Road</li> <li>• Clarence Road</li> <li>• Kennedy Avenue</li> <li>• Suffolk Road</li> <li>• Naylor Grove</li> <li>• Wadsworth Close</li> <li>• South Street</li> <li>• Alma Road</li> <li>• Scotland Green Road</li> <li>• Falcon Road</li> <li>• College Court</li> <li>• High Street, Ponders End</li> <li>• Curzon Avenue</li> <li>• Nelson Road</li> <li>• Northfield Road</li> <li>• Aberdare Road</li> <li>• Anglesey Road</li> <li>• Brecon Road</li> <li>• Glyn Road</li> <li>• Swansea Road</li> <li>• Tenby Road</li> </ul>	<p>Cabinet Member for Housing &amp; Area Improvements</p>	<p>Not before 1st Dec 2010</p>	<p>Part 1 &amp; 2</p>	<p>Ponders End</p>	<p>Residents - Direct and scheme specific, plus Local Area Panels – Oct 09 top Ongoing</p>	<p>Project Manager, Housing Professional Services Tel: 020 8375 8273  kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>



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<p>KD 2997 To agree a defined programme of Water Safety Works to the Council owned housing stock as part of Enfield Homes Capital Programme previously approved by Cabinet on 16/9/09.</p> <p>Including agreement of procurement strategy and outline programme for 2009 / 10 &amp; 2010 / 11.</p>	Cabinet Member for Housing & Area Improvements	Not before 1st Dec 2010	Part 1 & 2	All Wards	Residents - Direct and scheme specific, plus Local Area Panels – Oct 09 to Ongoing	Principal Mechanical Engineer Tel: 020 8379 8234 kevin.alexander@enfield.gov.uk	Technical Services Files
<p>KD 3000 Approval to accept a tender in respect of one contract to deliver decent homes within a project to be known as the Dorset &amp; Keys Houses – Phase 2 - Internal Works Project, as part of Enfield Homes Capital Programme, previously approved by Cabinet.</p>	Cabinet Member for Housing & Area Improvements	Not before 1st Dec 2010	Part 1 & 2	Enfield Lock	Residents - Direct and scheme specific, plus Local Area Panels – Oct 09 to Ongoing	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files

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KD 3016 To extend existing contractual arrangements for the provision of dementia care services at Parkview House for a period of two years from 1st April 2010 - as permitted within the existing contract terms.	Cabinet Member for Older People and Adult Social Services, Director of Health & Adult Social Care	Not before 1st Dec 2010	Part 1	All Wards		Procurement Manager Tel: 020 8379 4055 vincent.edwards@enfield.gov.uk	None.
*KD 3018 To waiver contract standing orders to put in place a Supporting People contract for the provision of Supported Housing and Housing Related Support for 3 young people with support needs relating to their development and psychological wellbeing. The contract will be for two years as a pilot.	Director of Health & Adult Social Care	Not before 1st Dec 2010	Part 1 & 2	All Wards	Child & Adolescent Mental Health Services, LBE Childrens' Services & Community Housing Services - Joint Development of the Service Provision full party to this - Oct 08 to Aug 09 Local Residents - Consulted through a number of process including face to face Open Day - June 2009 to Ongoing	pauline.kettless@enfield.gov.uk	Supporting People Commissioning Body Minutes & Reports  Supporting People Grant Conditions  Supporting People 5 Year Strategy

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KD 3038 Approval to accept a tender in respect of one contract covering renewal of windows, roof repairs and external and internal repairs & redecorations.to high rise and a number of low rise on the Highview Estate <b>The scheme to be referred to as Jackson &amp; Swinson Estate window renewals and external envelope works.</b>	Cabinet Member for Housing & Area Improvements	Not before 1st Dec 2010	Part 1	Southgate Green	Consulted Tenants, Leaseholders & Estate Officers – June 07 to completion of works and defects liability period	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files  PSW
KD 3046 Approval to the tender to carry out decent homes works to houses in the Upper Edmonton ward.	Cabinet Member for Housing & Area Improvements	Not before 1st Dec 2010	Part 1	Upper Edmonton	Tenants - Regular correspondence, surveys, resident meetings (with display of equipment), one to one liaison, questionnaires and customer satisfaction surveys - Nov 2009 to March 11	Local Services Manager Tel: 020 8379 8946 martin.keenan@enfield.gov.uk	Project Management Files

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KD 3047 Repair and Maintenance Programme for 2010/2011	Cabinet Member for Finance, Facilities and Human Resources, Deputy Leader, Public and Service Delivery	Not before 1st Dec 2010	Part 1	All Wards		Asset Plan Manager Tel: 02 8379 3166 fiona.o'neil@enfield.gov.uk	None.
KD 3051 To write-off miscellaneous debts considered irrecoverable by the Council.	Cabinet Member for Finance, Facilities and Human Resources	Not before 1st Dec 2010	Part 1	All Wards		Assistant Head of Finance Tel: 020 8379 4730 paul.reddaway@enfield.gov.uk	None.
KD 3054 Letting of Contract for remote assessment of Housing Benefit and Council Tax Benefit.	Director of Finance & Corporate Resources	Not before 1st Dec 2010	Part 1	All Wards		Assistant Director - Revenues and Benefits stuart.dennison@enfield.gov.uk	Request to let contract for remote benefits assessment

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KD 3059 Disposal of Ordnance Public House	Cabinet Member for Finance, Facilities and Human Resources	Not before 1st Dec 2010	Part 2	Enfield Lock		Development Manager (Property - Asset Management) Tel: 020 8379 3184 doug.ashworth@enfield.gov.uk	None.
KD 3060 Approval of Outcome from ICT Leaner Review	Director of Finance & Corporate Resources	Not before 1st Dec 2010	Part 1 & 2	All Wards		Director of Environment and Street Scene ian.j.davis@enfield.gov.uk	Leaner Board ICT Review

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<p>KD 3063 Housing Security Procurement To procure a new contract of a Concierge service, for Kestrel, Merlin, Curlew and Cormorant House's in Alma Road,EN3 Ponders End Ward, and Walbrook House in Huntingdon Road N9 In the Lower Edmonton Ward.</p>	<p>Cabinet Member for Housing &amp; Area Improvements</p>	<p>1 Dec 2010</p>	<p>Part 1 and Part 2</p>	<p>Ponders End</p>	<p>Upon approval by Cabinet, we will commence the Tender evaluation process and seek approval to award the contract to the successful contractor. For a two year period from 1st October 2010, with the option to extend the contract for a further 1 year period. This will replace the service that is in place at the moment which has been extended until 31st September 2010</p>	<p>Housing Manager carolyn.grange@enfield.gov.uk</p>	<p>None.</p>
<p>KD 3064 Details of Schemes in the approved Local Authority funded Affordable Housing programme</p>	<p>Cabinet Member for Housing &amp; Area Improvements</p>	<p>Not before 1st Dec 2010</p>	<p>Part 1</p>	<p>All Wards</p>		<p>Enabling Officer Tel: 020 8379 4260 sarah.carter@enfield.gov.uk</p>	<p>Enabling Programme Files B Block South</p>

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KD 3072 To accept a tender for the new lift maintenance contract following a European Tendering exercise.	Cabinet Member for Housing & Area Improvements	Not before 1st Dec 2010	Part 2 Para 3	All Wards	Residents of the blocks - Residents, FECA – Newsletters, open meetings – May 2010 to Ongoing	karen.kennedy@enfield.gov.uk	None.
KD 3073 Disposal of freehold for Grange Gardens	Cabinet Member for Regeneration and Improving Localities	Not before 1st Dec 2010	Part 1	All Wards		Property - Special Projects Officer karen.maguire@enfield.gov.uk	None.

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KD 3075 To accept a tender for the replacement of fire doors to residential properties.	Cabinet Member for Housing & Area Improvements	Not before 1st Dec 2010	Part 2 Para 3	Edmonton Green; Upper Edmonton ; Lower Edmonton ; Enfield Highway; Enfield Lock; Chase; Southbury ; Bush Hill Park; Cockfosters; Winchmore Hill;	Residents – Letters – Dec 09 to Ongoing	karen.kennedy@enfield.gov.uk	None.



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KD 3077 To accept a tender for phase 3 of the lift modernisation programme (modernization of lifts to general needs properties)	Cabinet Member for Housing & Area Improvements	1 Dec 2010	Part 2 Para 3	Edmonton Green; Lower Edmonton ; Upper Edmonton ; Cockfosters; Turkey Street; Ponders End;	Residents of the blocks - Residents, FECA – Newsletters, open meetings - May 2010 to Ongoing	karen.kennedy@enfield.gov.uk	None.
KD 3090 Approval to increase the cost of the building contract for major external refurbishment works to Dorset and Keys Houses, including window renewal, rainscreen cladding, re-roofing, balcony renewals, and upgrading of door entry, communal extract fans and lightning conductors.	Cabinet Member for Housing & Area Improvements	Not before 1st Dec 2010	Part 1	Enfield Lock	Tenants - Residents meetings and open days – correspondence - August 2004 To completion Leaseholders – Consultation - July 2005 to October 2005 Estate Officers – consultation - May 2003 To completion	Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk	Project Management Files  Architectural Services

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<p>KD 3106 To waive contract procedure rules to put in place a joint Care and Supporting People contract for the provision of Supported Housing, Housing Related Support and Social Care for 13 units of supported housing for people with Mental Health Problems. Following the commissioned redevelopment of the service and incorporating the development and completion of purpose built accommodation.</p>	<p>Director of Health &amp; Adult Social Care</p>	<p>Not before 1st Dec 2010</p>	<p>Part 1 &amp; 2</p>	<p>All Wards</p>	<p>Health &amp; Adult Social Care Services, Community Mental Health Services &amp; Supporting People Commissioning Body - Joint Development of the Service Provision full party to this - January 2007 to June 2009</p> <p>Existing Tenants in the Service - Consulted through a number of process including face to face and naming of the new building - January 2008 to Ongoing</p>	<p>pauline.kettless@enfield.gov.uk</p>	<p>Supporting People Commissioning Body Reports &amp; Minutes</p>

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<p>KD 3111 To approve a Start Report to release the £500K grant received from the GLA to facilitate selection of a suitable Registered Social Landlord (RSL) together with the procurement of project management, conservation, architectural and other professional services to produce designs and conduct initial consultation work for the restoration of Broomfield House, the Stables and yard.</p>	<p>Cabinet Member for Regeneration and Improving Localities</p>	<p>Not before 1st Dec 2010</p>	<p>Part 1</p>	<p>Southgate Green</p>		<p>Conservation and Urban Design Manager Tel: 020 8379 3865 mike.brown@enfield.gov.uk</p>	<p>The Significance of The House and Park</p> <p>Options For The Future - Report by The Paul Drury Partnership</p> <p>Feasibility Study Stage C Report</p> <p>Project Initiation Document</p> <p>Project file</p>

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<p>KD 3113 To approve the acceptance of English Heritage's (EH) grant offer of £363,756 to be match funded by the Council; To enter into a contract with EH to receive the PSiCA monies; and To appoint architectural and project management services to assist with scheme delivery</p> <p>Following the completion of the Edmonton Economic Regeneration Scheme (HERS) and its replacement with a new English Heritage regime, Partnership Schemes in Conservation Areas (PSiCA), EH has offered the Council £363,756 of funding over 3 years to carry on with similar works to support business, housing and community regeneration through historic building improvement grants. The PSiCA scheme will be focused on investment in the Fore Street and Church Street Edmonton Conservation Areas.</p>	Cabinet Member for Regeneration and Improving Localities	Not before 1st Nov 2010	Part 1	Edmonton Green; Upper Edmonton ; Haselbury ;	English Heritage, Council & landowners - Website and mail shot notification following decision. Notification to remain on the Council's website after implementation.	S106 Project Manager Tel: 020 8379 3871 sujata.majumdar@enfield.gov.uk	<p>Edmonton PSiCA Bid</p> <p>Edmonton PSiCA Delivery Plan</p> <p>English Heritage Funding for Local Authorities PSiCA</p> <p>Market Parade and Charity School Feasibility Studies</p>

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KD 3117 Implementation of proposals arising from the outcome of the Government's Comprehensive Spending Review Or Designed to meet Councils Budget targets.	Cabinet, Relevant Cabinet Member or Director	Not before 1st Dec 2010	Part 1	All Wards		Director of Finance and Corporate Resources james.rolfe@enfield.gov.uk	None.
KD 3118 To accept the tender and award the contract for the supply of electricity for the half hourly monthly accounts.	Director of Finance & Corporate Resources	Not before 1st Dec 2010	Part 1	Bowes		Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk	None.

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<p>KD 3123 Approval to accept a tender in respect of one contract covering refurbishment works to Housing Stock to address non-decency as part of Enfield's Decent Homes Programme.</p> <p>Approval to accept a tender in respect of one contract covering refurbishment works to Housing Stock to address non-decency as part of Enfield's Decent Homes Programme.</p>	<p>Cabinet Member for Housing &amp; Area Improvements</p>	<p>Not before 1st Dec 2010</p>	<p>Part 1 &amp; 2</p>	<p>Ponders End</p>	<p>Residents (tenants &amp; leaseholders) - Residents meetings and open days with product samples . Consultation via correspondence outlining proposed works, and anticipated programme. Information packs to all prior to works commencing on site. Individual surveys of properties to be carried out by the Contractor prior to works commencing. Feedback and satisfaction surveys on completion of works - July 2010 to completion</p> <p>Area Panel - Consultation undertaken at meetings and regularly updated - July 2010 to completion</p> <p>Resident Associations - Advised of proposed works and updated at meetings - July 2010 to completion</p> <p>District Housing Office - The District Housing Offices consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process - July 2010 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8375 8273 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

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KD 3131 Biss & Purcell Houses and Alma Road Heating	Cabinet Member for Housing & Area Improvements	1 Dec 2010	Part 1	Enfield Lock; Chase;		Housing Client Team shama.bhatti@enfield.gov.uk	None.
KD 3138 To approve the draft S106 Planning Obligations Supplementary Planning Document (SPD) for public consultation. The SPD will form part of the Council's Local Development Framework (LDF). A S106 agreement (or planning obligation) is a private agreement negotiated in the context of some planning applications between the Local Planning Authority and a developer. The SPD will form a boroughwide guide setting out the Council's approach to the application of S106 planning obligations, based on LDF Core Strategy.	Local Development Framework Cabinet Sub-Committee	Not before 1st Dec 2010	Part 1	All Wards	General public, developers, agents, landowners, service providers and statutory bodies - Draft document to be published on the Council's website and placed in libraries. Notification emails/ letters to be sent out. One-to-one meetings - tbc	Planning Policy Officer natalie.broughton@enfield.gov.uk	Town and Country Planning Act 1990 as amended by the Planning and Compulsory Act 1991  Planning Act 2008  Community Infrastructure Levy Regulations 2010  ODPM Circular 05/05: Planning Obligations  New Policy Document for Planning Obligations (CLG)  Planning Obligations: Practice Guidance (CLG)  Local Development Framework Submission Core Strategy

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KD 3139 Award of supply contract for grocery and frozen goods	Cabinet Member for Education & Children's Services	1 Dec 2010	Part 1 & 2	All Wards		Catering Services Manager Tel: 020 8379 8834 roger.denton@enfield.gov.uk	Tender Document
KD 3147 Decision required to centrally commission services to provide activities, support and guidance to families and children within Enfield Children's Centres.	Cabinet Member for Education & Children's Services	Not before 1st Dec 2010	Part 1	All Wards	Legal, Finance, Corporate Procurement & Officers in ECSL – Portfolio – Aug 10 to Sept 10	Children's Centre Co-ordinator Tel: 020 8379 6130 amy.sheridan.co.uk@enfield.gov.uk	Childcare Act 2006  DCSF Children's Centres Guidance – Phase 3
KD 3148 Approval of Outcome from Human Resources Leaner Review	Chief Executive	Not before 1st Dec 2010	Part 1	All Wards	Staff Trade Union	Assistant Director Human Resources Tel: 020 8379 4141 timothy.strong@enfield.gov.uk	None.



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KD 3151 That the 2010/11 LIP programme for new 20 mph zones is approved and officers commence design and consultation on these schemes.	Cabinet Member for Environment, Street Scene and Parks	Not before 1st Dec 2010	Part 1	All Wards	Local residents and schools - Local residents and schools will be consulted on a scheme by scheme basis by way of a leaflet describing the proposals - To be agreed for each zone to 3 weeks later.	Section Manager, Traffic & Transportation Tel: 020 8379 3550 liam.mulrooney@enfield.gov.uk	20 mph Zone Programme for 2010/11 report.  Portfolio Decision of the Cabinet Member for Environment and Street Scene (ENV 09.108) dated 9th March 2010.
KD 3156 Tender acceptance for an asset management system	Cabinet Member for Finance, Facilities and Human Resources, Cabinet Member for Regeneration and Improving Localities	Not before 1st Dec 2010	Part 1	All Wards		Interim Head of Head of Property Services Tel: 020 8379 1612 brian.smart@enfield.gov.uk, Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Corporate Asset Management System (May 2010)
KD 3158 To accept a tender for the new lift consultancy contract following a European Tendering exercise.	Cabinet Member for Housing & Area Improvements	Not before 1st Dec 2010	Part 1	All Wards	Residents of the blocks - Residents, FECA – Newsletters, open meetings – May 10 to Ongoing	karen.kennedy@enfield.gov.uk	None.

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3169 (a) Divisional or Team re-structuring (b) Departmental Restructure - To approve any changes to the Council's Departmental Structure To approve any team or divisional restructuring proposals associated with any action required by the Council arising from the outcome of the Government's Comprehensive Spending Review.	Relevant Cabinet Member or Director  Cabinet	Not before 1st Dec 2010  Not before 1st Dec 2010	Part 1 & 2	All Wards	Staff & Trade Unions - Meetings and draft report - As required	Assistant Director Human Resources Tel: 020 8379 4141 timothy.strong@enfield.gov.uk	Associated Restructuring delegated action report
KD 3175 That the Council and NHS Enfield agree the continuation of the initial Section 75 Agreement, to be reviewed annually.	Director of Health & Adult Social Care, Cabinet Member for Older People and Adult Social Services	Not before 1st Dec 2010	Part 1	All Wards		Assistant Director, Strategy & Resources, Health & Social Care bindi.nagra@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3068 Approval to the tender for the expansion of St. Michael's CE Primary School, Brigadier Hill, Enfield to 2 forms of entry.	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Dec 2010	Part 1 & 2	Chase	St. Michael's CE Primary School - Meetings with Headteacher, Governors, Staff, London Diocesan Board for Schools and LB Enfield - 14 <sup>th</sup> January 2008 to On-going Parents, Staff, Pupils, Residents - Informal consultation meeting - 8 <sup>th</sup> January 2009 Parents, staff and pupils - Traffic Study – Phase 1 - February 2009 to May 2009 Parents, Staff, Pupils, Residents - Informal consultation meeting - 6 <sup>th</sup> July 2009 Planning Application - Consultation with local residents – statutory 21 day notice period (to be confirmed once planning application formally submitted) - April 2010 to May 10 Parents, Staff, Pupils, Residents and other local schools/Las - Formal consultation and publication of statutory notices - Autumn Term 2010 (to be confirmed) to Spring Term 2011	Education Building Development Officer Tel: 020 8379 3222 sue.watson@enfield.gov.uk	<p>Enfield Schools Strategy for Change – January 2008</p> <p>Report of the Director of Education, Children's Services and Leisure – Additional Primary School Places 2008/09 onwards</p> <p>Budget 2008/09 and medium Financial Plan</p> <p>Primary School Expansions</p> <p>Primary School Expansions – Short Term Planning</p> <p>Primary Capital Programme: Overall Strategy and Plan for Additional Pupil Places</p> <p>Primary Capital Programme: Strategy for Change (June 2008)</p> <p>Additional Primary Pupil Places 2009/10 onwards</p> <p>Report of the Joint Acting Director of ECS &amp; L – Additional Primary Pupil Places 2009/10 onwards: Implementation Plan and Funding Strategy</p>

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KD 3161 Approval to the tender to carry out door entry security works to the Klinger Estate in the Haselbury ward.	Director of Place Shaping & Enterprise	Not before 1st Dec 2010	Part 1	Haselbury	Tenants - Regular correspondence, surveys, resident meetings (with display of equipment), one to one liaison, questionnaires and customer satisfaction surveys-Nov 09 – March 11	Local Services Manager Tel: 020 8379 8946 martin.keenan@enfield.gov.uk	Project Management Files
KD 3181 To approve the recommended contractor to carry out the restoration works at Forty Hall as part of the project (part grant-funded through the Heritage Lottery Fund  <b>New!</b>	Cabinet Member for Young People and Culture, Leisure, Sports and the Olympics	Not before 1st Dec 2010		Chase	General consultation across council departments - Standard consultation - 15 .11.2010 to 19.11.2010	Buildings Development Officer Tel: 020 8379 3217 liz.cody@enfield.gov.uk	Forty Hall & Estates / Heritage Lottery Fund Restoration Project

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 3182 To accept a tender for the upgrading of fire alarms and emergency lighting to sheltered housing blocks</p> <p><b>New!</b></p>	<p>Cabinet Member for Housing &amp; Area Improvements</p>	<p>Not before 1st Dec 2010</p>	<p>Part 2 Para 3</p>	<p>Bowes; Chase; Edmonton Green; Enfield Highway; Enfield Lock; Lower Edmonton ; Ponders End; Southbury ; Southgate ; Southgate Green; Town; Turkey Street; Winchmore Hill;</p>	<p>Residents - Meetings / one to one discussions / notices / letters – Nov 10 to March 11</p>	<p>Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk</p>	<p>None.</p>

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part ½ and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
<p>KD 3189 That the Enfield Town to Grovelands Park section of the Enfield Town to New Southgate Greenway is approved and officers commence consultation on this scheme.</p> <p><b>New!</b></p>	Cabinet Member for Environment, Street Scene and Parks	1 Dec 2010	Part 1	Grange; Winchmore Hill; Southgate; Southgate Green;	Local residents and schools - Local residents and schools will be consulted on parts of the scheme which directly affect them by way of a leaflet describing the proposals.	Section Manager, Traffic & Transportation Tel: 020 8379 3550 liam.mulrooney@enfield.gov.uk	Portfolio Decision of the Cabinet Member for Environment and Street Scene
<p>KD 3192 Approval to consider and authorise any action required in respect of contract issues relating to the extension to Durants Special School</p> <p><b>New!</b></p>	Cabinet Member for Education & Children's Services, Co - Director of Education, Children's Services & Leisure	Not before 1st Dec 2010	Part 2	Turkey Street	ECSL Asset Management, Architectural Services, ACP Architects – Meetings – 2010 to Ongoing	Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	None.

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KD 3078 That there is a clarification of Leaseholders' liabilities with regard to window replacement which takes into consideration the life cycle and health and safety of the windows selected.	Cabinet	15 Dec 2010	Part 1	All Wards	Leaseholder – Meetings – Nov 2009	Interim Head of Strategic Housing valerie.corrigan@enfield.gov.uk	None.
KD 3112 Bank Tender	Cabinet	15 Dec 2010	Part 1	Bowes		Assistant Head of Finance Tel: 020 8379 4730 paul.reddaway@enfield.gov.uk	None.
KD 3127 October 2010 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of October 2010 and actions needed in order to remain within the approved budget.	Cabinet	15 Dec 2010	Part 1	All Wards		Head of Corporate Resources Tel: 0208 379 4744 isabel.brittain@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.

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<p>KD 3129 Approval of the principles for the Inter Authority Agreement - part 1</p> <p>To underpin the NLWA procurement process for the replacement of the main waste disposal contract in December 2014, the NLWA is seeking a commitment from the boroughs on the waste inputs they will provide through a legally binding Inter Authority Agreement (IAA).</p>	Cabinet	15 Dec 2010	Part 1	All Wards		Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	None.
<p>KD 3144 Adoption of New Southgate Masterplan (Supplementary Planning Document) and agreement of Delivery and Implementation Plan</p>	Cabinet	15 Dec 2010	Part 1	Bowes; Southgate Green;		Planning and Regeneration Officer suzanne.johnson@enfield.gov.uk	None.
<p>KD 3146 To authorise the marketing of the Highmead site to development partners.</p>	Cabinet	15 Dec 2010	Part 1	Upper Edmonton		Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	None.



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KD 3163 Compulsory Purchase Orders - Empty Properties	Cabinet Council	15 Dec 2010 26 Jan 2011	Part 1	All Wards	Members – Email – 25/10/10 to 8/11/10 Director of Place Shaping and Enterprise and Head of Private Sector Housing - Via email and meeting.- 25/10/10 to 8/11/10 Corporate Empty Property Enforcement Forum (EPEF) - Via email and meeting - 25/10/10 to 8/11/10 Finance, Legal and Property Services for Finance, Legal and Property Services Implications - Via email - 25/10/10 to 8/11/10	Empty Property Enforcement Officer Tel: 020 8379 3658 john.child@enfield.gov.uk	Please contact John Child or Dave Carter
KD 3164 Security Guarding Mobile Response	Cabinet	15 Dec 2010	Part 1	All Wards	Legal, Finance and Procurement Departments - Meetings and emailing of agreed documents – Ongoing - tba	Acting Head of FM Tel: 020 8379 3032 stuart.simper@enfield.gov.uk	Cabinet Report 20 January and 24 March 10

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3168 Business case for customer access model	Cabinet	15 Dec 2010	Part 1	Does Not Apply	Cabinet Member(s) – Meetings - October 2010 to November 2010	Asst Director for Customer Service, Communications & Business Change Tel: 020 8379 4431 kate.robertson@enfield.gov.uk	None.
KD 3183 Members will be asked to approve and adopt the Enfield Urban Design Declaration  <b>New!</b>	Cabinet	15 Dec 2010	Part 1	All Wards		Place Shaping and Enterprise	None.
KD 3191 Asset Management – Potential disposal of Council owned properties before 1 April 2012. The properties are as set out in the “Property Disposal List” which will be reviewed by Cabinet on a regular basis.  <b>New!</b>	Cabinet	15 Dec 2010	Part 1	All Wards		Interim Head of Head of Property Services Tel: 020 8379 1612 brian.smart@enfield.gov.uk	Property disposal list

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 2625 Approval to secure nursing beds for Older People within Enfield	Cabinet Member for Older People and Adult Social Services, Director of Health & Adult Social Care	Not before 3rd Jan 2011	Part 2 para 3	Does Not Apply	LBE officers / staff & Current contractor – Meetings – 31/3/08 - Ongoing	Service Manager Procurement (Health and Adult Social Care) Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Operational Delegated Authority Report 23 August 2007
KD 2626 Approval to explore alternative contracting solutions for the provision of specialist residential and nursing care for Older People within Enfield.	Cabinet Member for Older People and Adult Social Services, Director of Health & Adult Social Care	Not before 3rd Jan 2011	Part 2 para 3	Does Not Apply	LBE officers / staff, Service users, carers & families, Current contractor & Enfield PCT – Meetings - 31/3/08 to Ongoing	Service Manager Procurement (Health and Adult Social Care) Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Delegated Authority Report 17 August 2007 Delegated Authority Report 10 August 2006

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2903 To waive contract standing orders to put in place a joint Supporting People and Social Care contract for the provision of Supported Housing, Housing Related Support and Social Care for 8 people with enduring Mental issues.</p>	<p>Cabinet Member for Older People and Adult Social Services, Director of Health &amp; Adult Social Care</p>	<p>Not before 3rd Jan 2011</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Community Mental Health Trust - Joint Development of the Service Provision full party to this - September 2007 to Ongoing Existing MH Service Users &amp; Community Housing Services - Consultation through CMHT / visits to development, discussions with existing SU and careers / family - September 2007 to April 2009 Local Residence - Consulted through a number of process including face to face visits – May 08 to Ongoing</p>	<p>pauline.kettless@enfield.gov.uk</p>	<p>Supporting People Commissioning Body Reports  Supporting People Commissioning Body Minutes  Supporting People Grant Conditions  Supporting People 5 Year Strategy</p>

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*KD 2915 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Director of Health & Adult Social Care	Not before 3rd Jan 2011	Part 1	All Wards	Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]	Service Manager Procurement (Health and Adult Social Care) Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Assorted Operational Delegated Authority reports issued for approval as and when required
KD 2980 Allocation of Department of Health Grants (Adult Social Services) 2009/10 - Mental Health Grant, Carers Grant, Training Grant etc	Cabinet Member for Older People and Adult Social Services	Not before 3rd Jan 2011	Part 1	All Wards		Assistant Director, Strategy & Resources, Health & Social Care bindi.nagra@enfield.gov.uk	Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08
KD 3165 Office Moves Support	Director of Place Shaping & Enterprise	Not before 3rd Jan 2011	Part 1	All Wards	Legal, Finance and Procurement Departments - Meetings and emailing of agreed documents-ongoing - tba	Acting Head of FM Tel: 020 8379 3032 stuart.simper@enfield.gov.uk	None.

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KD 3184 The authority to procure a demolition contractor to demolish vacant sheltered housing blocks.  <b>New!</b>	Cabinet Member for Housing & Area Improvements	Not before 3rd Jan 2011	Part 1	Town; Chase;	Resident Consultation - Newsletter / Mail shot – Nov 10 to Dec 10	Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	CHS Strategic Housing - Enabling Files
KD 3186 Approval to award a contract for the procurement of wheeled bins for phase two of the Borough-wide roll out, as agreed in the 2008 Cabinet report.  <b>New!</b>	Cabinet Member for Environment, Street Scene and Parks	Not before 3rd Jan 2011	Part 1 & 2	All Wards		Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	None.
KD 3187 To Increase Parking Charges  <b>New!</b>	Cabinet Member for Environment, Street Scene and Parks	Not before 3rd Jan 2011	Part 1	All Wards	Statutory and informal consultation – 10 Nov 10 – 1 December 10	Head of Parking Services Tel: 020 8379 6402 elena.dellafora@enfield.gov.uk	None.

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KD 3194 To set the Council Tax base for 11/12  <b>New!</b>	Audit Committee	Not before 3rd Jan 2011	Part 1	All Wards		Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk	None.
KD 3145 Agreement on draft Southgate Town Hall Planning Brief (Supplementary Planning Document) which will set out requirements for the future development of the site and the strategy to achieve this.	Cabinet	19 Jan 2011	Part 1	All Wards		Planning and Regeneration Officer Tel: 020 8379 5598 daisy.johnson@enfield.gov.uk	None.
KD 3150 November 2010 Revenue Monitoring Report Approval of the revenue monitoring position at the end of November 2010 and actions needed in order to remain within the approved budget.	Cabinet	19 Jan 2011	Part 1	All Wards		Head of Corporate Resources Tel: 0208 379 4744 isabel.brittain@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers

<b>Proposed Key Decision</b>	<b>Decision Maker</b>	<b>Date Decision expected to be taken</b>	<b>Part 1/2 and reason</b>	<b>Ward/s Affected</b>	<b>Consultation - Who / When</b>	<b>Contact Officer Details</b>	<b>Background Papers</b>
KD 3154 Business case for phase 2 of New Ways of Working Project	Cabinet	19 Jan 2011	Part 1	Does Not Apply	Cabinet Member(s) – Meetings – Oct 10 to Nov 10	Asst Director for Customer Service, Communications & Business Change Tel: 020 8379 4431 kate.robertson@enfield.gov.uk	New Ways of Working Cabinet Report – September 2008
KD 3166 Ladderswood Place Shaping Programme: Compulsory Purchase Order The Council is acquiring interests on the Ladderswood estate to enable the Ladderswood regeneration to take place. Whilst every effort is being made to acquire the interests by agreement a process of CPO is being exercised.	Cabinet	19 Jan 2011	At this stage only a Part 1 report is required as there is no financial information.	Southgate Green		neil.vokes@enfield.gov.uk	None.



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KD 3172 Highmead Compulsory Purchase Order report	Cabinet Council	19 Jan 2011 26 Jan 2011	Part 1	Upper Edmonton		Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	None.
KD 3180 To approve the Food Strategy which has been out for consultation from 28th July to 22nd October 2010.	Cabinet, Local Development Framework Cabinet Sub-Committee	Not before 19th Jan 2011	Part 1	All Wards	General public, service providers, TAGs , schools and business groups - Draft document was published on the Council's website and placed in libraries. Notification emails/ letters sent out. Public events attended with a Food Strategy stand. Meetings held with TAGs and relevant departments and organisations – 28/7/10 to 22/10/10	Place Shaping and Enterprise	Background Papers available by emailing james.gummary@enfield.gov.uk
KD 3185 Approval of the amended London Local Authority Gold (LLAG) arrangements.  <b>New!</b>	Cabinet Council	19 Jan 2011 26 Jan 2011	Part 1	All Wards		Emergency Planning Officer Tel: 020 8379 5290 ben.stonehill@enfield.gov.uk	Proposed Clarifications to the Gold Resolution and Arrangements for Mutual Aid

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3176 Adoption of the Biodiversity Action Plan	Cabinet	19 Jan 2011	Part 1	All Wards	Friends of Parks - Attend Friends Meetings Area Forums - Attend Forum Autumn Town Show - Exhibit and Name the Tree Quiz Ponders End Green and Healthy Living Day - Exhibit and Name the Tree Quiz Libraries - Leaflets in Libraries and other public buildings in Parks	Place Shaping and Enterprise	Biodiversity Action Plan – Nature for People
KD 3195 Edmonton Green Phase 1 – Improvements to South Mall  <b>New!</b>	Cabinet	19 Jan 2011	Part 1	Edmonton Green	Community Representatives, other statutory agencies, Members - Edmonton Partnership bi-monthly meetings – 2010 to 2011	Head of Sustainable Communities Tel: 020 8379 3175 judy.flight@enfield.gov.uk, maryosullivan@enfield.gov.uk	None.

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KD 3171 Award tender for the procurement of up to 12 Waste Services vehicles as part of the Council's vehicle replacement programme.	Director of Environment & Streetscene	Not before 1st Feb 2011	Part 2	All Wards		Acting Section Manager - Fleet Services Tel: 020 8379 2182 karen.newport@enfield.gov.uk	Contract File
KD 3188 To approve the publication of the Pre Submission Report of the North London Waste Plan of the Local Development Framework and submission of the Report to the Secretary of State.  <b>New!</b>	Local Development Framework Cabinet Sub-Committee, Cabinet, Council	Not before 1st Feb 2011	Part 1	All Wards	Preparation of the North London Waste Plan has involved several rounds of public consultation in accordance with the Council's Statement of Community Involvement for the LDF, adopted June 2006, and as amended by the Government's recent reforms to the process of preparing LDFs set out in the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2008.		London Borough of Enfield Local Development Scheme (2007)  London Borough of Enfield Statement of Community Involvement (2006)  North London Waste Plan Preferred Options Report (2009)

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KD 3174 Estate Renewal Programme: Phase Two	Cabinet	9 Feb 2011	Part 1	Chase; Town; Ponders End; Cockfosters;		Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	None.
KD 2919 Tenants and Leaseholders Rehousing Policy	Cabinet	9 Mar 2011	Part 1	All Wards		Project Manager, Housing Strategic Services Tel: 020 8379 6129 peter.george@enfield.gov.uk	None.
KD 3190 Creation of LBE Trading Company  <b>New!</b>	Cabinet	9 Mar 2011	Part 1	All Wards	Trade Unions/staff affected - UNISON sit on project group plus written communication – Nov 10 to Aug 11	Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.

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<p>KD 3193 2010/11 Quarter 3 Performance Outturn Report</p> <p>This report presents Cabinet with the 2010/11 Quarter 3 data against key corporate and partnership performance indicators and asks them to note progress made towards delivering the identified key priority indicators for Enfield.</p> <p><b>New!</b></p>	Cabinet	9 Mar 2011	Part 1	All Wards		alison.trew@enfield.gov.uk	None.
<p>KD 3196 December 2010 Revenue Monitoring Report.</p> <p>Approval of the revenue monitoring position at the end of December 2010 and actions needed in order to remain within the approved budget.</p> <p><b>New!</b></p>	Cabinet	9 Mar 2011	Part 1	All Wards		Head of Corporate Resources Tel: 0208 379 4744 isabel.brittain@enfield.gov.uk	Monthly Monitoring Returns

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 3197 January 2011 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of January 2011 and actions needed in order to remain within the approved budget <b>New!</b>	Cabinet	30 Mar 2011	Part 1	All Wards		Head of Corporate Resources Tel: 0208 379 4744 isabel.brittain@enfield.gov.uk	Monthly Monitoring Returns